



## The Institute and Faculty of Actuaries

### Professional Skills Working Group

The Professional Skills Working Group is seeking to appoint new members to expand the group's range of knowledge and experience and enhance the group's diversity to better reflect our membership as a whole.

#### “Task” and “Person” Specification:

##### “Task” Specification

The Professional Skills Working Group (PSWG) is responsible for the development and delivery of diverse and stimulating content for professionalism CPD with the aim of embedding the Actuaries' Code, and professional and ethical behaviour, into the IFoA's Professional Skills Training.

The PSWG develops a substantial amount of Professional Skills content annually and members of the PSWG are also invited to facilitate / participate in webinars and potentially face-to-face events. We are therefore keen to increase the available resource, both for developing video case studies and additional content, and/ or facilitating/ presenting.

##### Time Commitment

The PSWG meets virtually 4 - 6 times a year. It is estimated that the time commitment can be up to 10 days per annum.

##### “Person” Specification

We are looking for members of the IFoA who are passionate about doing the right thing and who would like to apply their experience in a creative way. A keen interest in business ethics and professional skills as well as knowledge of the ethical dilemmas which actuaries face in their daily lives is essential. We would particularly welcome volunteers who can bring creative new approaches to the delivery of our professional skills programme.

The PSWG strives to achieve a diverse and balanced representation and practitioners are sought from traditional and new areas and can be based anywhere. We are particularly keen to welcome some different perspectives whether geographic, work role, cultural, background etc. to enrich our team.

In return, the volunteer will:

- by contributing to the development of the IFoA's professional skills online resources, help support the IFoA's public interest objective;
- be part of a creative and diverse team creating online resources primarily for IFoA Members, but also for use by Universities and other Actuarial Associations;
- have their ideas brought to life via different media; and
- enhance their profile through facilitating/ presenting online and potentially at events.

**June 2024**